



HEADQUARTERS
CIVIL AIR PATROL NEVADA WING
UNITED STATES AIR FORCE AUXILIARY
PO BOX 339
SPARKS NV 89432-0339

April 23, 2007

MEMORANDUM FOR UNIT COMMANDERS AND WING STAFF

FROM: NV/CC

SUBJECT: CD MISSION REPORTING REQUIREMENTS

1. This memo supercedes and replaces my memo of 1 December 2005 on the same subject.
2. Effective immediately, NVWG will use the IMU, rather than the WMU, for all counterdrug missions. Please see that all counterdrug personnel within your command are informed of these procedures.
3. The Wing Counterdrug Officer (CDO) will receive all requests for counterdrug missions and enter them into WMIRS. The NOC will then assign a mission number.
4. The Wing Counterdrug Officer will appoint a Counterdrug Mission Director (CMD) for the mission. Note that CD missions do not have an Incident Commander – they have a CMD.
5. The CMD and the base staff will use the CAPF 84 modules in the IMU to release all flights and report the results. They will use the IMU to upload all sorties to WMIRS at the close of each day's activity. The CAPF 84 Detail report may be filled out by the crew. Note that only CAPF 84's are used for CD missions – not CAPF 104 or CAPF 99.
6. The CAPF 84 will be sent via email to the Wing CDO, Wing Administrator and the NOC. This can be done simply from the IMU CAPF 84 Detail module by clicking File, then Print CAPF 84. This will bring up a copy of the CAPF 84 in a browser window. From this window click File, then Send, the Page by E-Mail. The current email addresses of the required recipients are:
 - a. Wing CDO – gjobe1096@charter.net
 - b. State Director – CAPLONV@aol.com

c. NOC – sgaines@cap.gov

A handwritten signature in black ink, appearing to read "Dion E. Decamp".

DION E. DECAMP, COL, CAP
Commander